

Little Renegades Daycare



600 W. Randolph Street
Apartment 2
Bartlett, NE 68622
308-654-3030
Wheeler Central Schools
308-654-3273

Child Care Admission Policy

Parent(s) must have all paperwork handed in on or before the date your child(ren) begin daycare. These forms include:

Handbook/Contract Form

Enrollment/Infant Forms

Permission Slip Form

Current Copy of Immunization Records

Items to bring to daycare:

Extra set of weather appropriate clothing

Blanket to be kept at daycare

Diapers, wipes, and diaper cream, if needed

Please put your child's name on all items you bring to daycare!

These forms are to be kept current at all times. Any additions or changes in the information must be reported to Little Renegades staff. Parent(s) may look at their documentation at any time. Parent(s), staff, the school nurse and the state inspector will be the only people to verify your child(ren)s records. All records will be kept confidential.

RATES

Full-time/All Day

\$30.00 per day for 1st child • \$20.00 per day for 2nd child • \$15.00 per day for any additional child

Part-time/Half Day (for preschool students only)

\$15/half-day for 1st child • \$10.00/half-day for any additional child

Sliding-Fee Scale

Income-eligible families may qualify for a reduced rate. In order to qualify, parents must fill out a Free/Reduced Lunch application.

Reduced-price lunches would pay a reduced rate of \$20 per day for the 1st child and \$12.00 per day for any child after that. (Half-days pay half the full day rate)

Families that qualify for FREE lunches would pay \$15.00 per day for the 1st child and \$8.00 per day for each additional child. (Half days pay half the full day rate)

Contracts

Little Renegades daycare uses contracts to guarantee that there is a space for your child(ren). You will be responsible for filling out the paperwork to indicate the days you need care for your

children. You are responsible for paying for your contracted days. Please refer to your contract for the dates of *the current school year*.

Contract for Wheeler Central Substitute Teachers

Local substitute teachers working for Wheeler Central Schools may utilize the Little Renegades Daycare services for their children, provided space is available. The fee for daycare services is at a fixed rate of 3.00 per hour for the full day hours 7:45 a.m.-4:00 p.m. (You will be charged for the entire day you are contracted to sub.) Daycare availability will be determined at the time the substitute teaching assignment is agreed upon. **A substitute teaching assignment does not imply that there is daycare availability.**

Ratio

We are licensed to have a total of 8 children with two staff members present. Only 6 of the eight children may be infants (18 months and under) with 2 staff members present. There may only be one staff member present when you drop off or pick up your children, depending on the time of day and ratio of the children.

Schedule/Hours of Operation

Little Renegades Daycare will be open from 7:30 a.m. to 4:30 p.m. Monday, Tuesday, Thursday, and Friday. Wednesday the daycare is open 7:30 p.m. to 5:00p.m.

We will follow the same schedule as Wheeler Central Schools, so when there are scheduled breaks, Little Renegades Daycare will not be open. For example, when Wheeler Central is closed for Winter Break over Christmas, Little Renegades will not be open. You will not be responsible for payment on the days that the daycare is closed. **Little Renegades will still be open regular hours on Teacher In-service Days and Elementary Teacher Work Days, unless otherwise noted and determined by the board or administration.**

Please pay attention to the weather. When school is dismissed early due to severe weather, Little Renegades will also dismiss early. Little Renegades will be closed if Wheeler Central chooses to close due to severe weather.

Absences

Parents are required to notify the daycare as soon as they know their child(ren) will not be attending. You will still be required to pay your contracted time regardless if your child attends.

During the school year, each child is allowed **5 free/sick days**, where parents will not be charged on those days if their child is gone. **After those FREE/SICK days are used up, you will be required to pay your contracted days.**

Termination/Change in Contract

We require two weeks notice if you plan to terminate or change your contract. This is so that we can find a replacement for your spot. **If YOU DO NOT GIVE NOTICE, YOU WILL BE CHARGED FOR THOSE TWO WEEKS.**

LATE CHARGES/OVERTIME

PICKUP WILL BE AT THE CLOSE OF BUSINESS FOR THE DAY. This means the time when we have an early dismissal, you are to pick up your children at that time. IF YOU ARE MORE THAN 10 MINUTES LATE, YOU WILL BE CHARGED \$1.00 PER MINUTE AFTER THAT. If you are running late or need us to keep your child(ren) at Little Renegades past close of business, please call to make sure someone is available for them to stay later.

NEW FAMILIES

To reserve your spot for daycare, you will be required to pay a \$250.00 deposit per family. This deposit will be applied to your last two weeks of daycare at the end of the contracted year.

Illness Policy

All children and staff working with children are more often exposed to communicable diseases. We will make every attempt to exclude any sick children while he/she is contagious. Children will not be able to attend daycare if any of the following conditions exist:

- Elevated temperature: 100 degrees F. (**must be below 100 degrees without Tylenol or Ibuprofen for 48 hours**)
- Thick, foul smelling, bloody, or (PUS) drainage from wounds, nose, eyes, or ears.
- Vomiting has subsided for 24 hours
- 2 or more cases of diarrhea within the past 24 hours or less
- Diarrhea, watery stools or blood in the stools (within the last 24 hours)
- Persistent pain, including earaches, stomach pains, pain when urinating or injured limbs.
- Sore throat or deep constant cough has subsided or with a note from the Dr. stating it is okay for him/her to return to daycare
- Runny or crusty eyes (matted and/or pink eyes are not acceptable)
 - If pink eye, child must have had antibiotic drops for 24 hours before returning to daycare.
- If a child has infection condition, a note from the doctor stating that it is okay for the child to return to daycare such as:
 - Communicable diseases, including: chicken pox, influenza, strep throat, RSV, Hand-Foot-Mouth disease, measles, mumps, Coronavirus etc.
 - Skin conditions and rashes that itch or that are blistered. (must be treated at least 24 hours)
 - Scabies or ringworm

- o Parasite infections such as lice, or pinworms, until after proper treatment is given. (A child with head lice should return when they have been treated and are “Nit-Free”)

Medication Policy

Staff can give only medication that has been prescribed by a physician for a particular child. Medications must be in the original containers with instructions from a health professional.

If your child requires other medications, it will be the parent’s responsibility to administer the medication to the child. **Medication must be stored in a locked box while it is at daycare, please do not leave it in your child’s cubby.**

Meals/Snacks

WE RECEIVE OUR BREAKFAST FROM WHEELER CENTRAL SCHOOLS. The cost for breakfast is 1.05 per day through the school. **If your child(ren) arrives after 8:30 a.m., they are expected to have already eaten.** We will have a small morning snack at 10:00. We will have a family style lunch served from 11:30-12:00. **DURING THE SCHOOL YEAR, WE RECEIVE OUR LUNCHESES FROM WHEELER CENTRAL SCHOOLS.** The cost for lunch is \$1.50 per day through the school. **On the days where there is no school or lunch provided, such as In-Service days, PARENTS WILL BE ASKED TO BRING A SACK LUNCH FOR THEIR CHILD.** We will have an afternoon snack from 2:30-3:15, as children wake up from their nap.

Children will get a well-balanced, healthy diet with all the proper food groups. **If your child(ren) requires a special diet, parents will be required to provide their meals/snacks.** A lunch calendar is available upon request.

If you would like to apply for Free or Reduced Lunches, please contact Wheeler Central schools for an application.

Infant/Toddler Policies

Feeding schedules are different for infants and younger children. Little Renegades daycare is very supportive of breastfeeding mothers. We offer a nice, quiet, private area for you to breastfeed your child. You are welcome to stop in and breastfeed your child, if you prefer. Childcare providers are required to follow specific guidelines when working with breast milk, since it is a bodily fluid. **Breast milk must be labeled with the child’s name and three dates: date pumped, date frozen, and date brought to daycare.**

If you use formula, you will be responsible for providing the formula for your child. Daycare staff will let you know when it is running low and you need to bring more. **Also, parents will be asked to provide baby food and cereal when needed, until the infant can eat regular food.**

Only disposable diapers will be used. Parents are responsible for bringing their own diapers, wipes, and diaper ointment, as needed. Daycare staff will notify you when you need to bring more.

Staff and parents will work together when the parent(s) think the child is ready to begin toilet training. Working as a team is key to success and we will discuss the process that you feel is the best for your child(ren).

Celebrations/Holidays

We will celebrate holidays at Little Renegades Daycare, including: New Year's Day, Valentine's Day, St. Patrick's Day, Easter, May Day, Memorial Day, Independence Day, Labor Day, Halloween, Thanksgiving, and Christmas. We will also recognize and celebrate your child(ren)s birthdays. You may bring treats for your children to share with the entire group, if you wish.

Discipline

When conflicts arise among children at daycare, children will be asked to "use their words" to explain their thoughts and feelings. Teachers and staff work with the children to teach children how to get along with each other and solve conflicts in a non-aggressive manner. Children exhibiting unacceptable behavior will be removed from the group, talked with about verbalizing their feelings, and brought back to the group when they are ready to make good choices and get along.

Daycare will use "think time" when needed. There is a designated spot in the daycare where children will go to calm down. They will sit for one minute for every year old they are (3 minutes for 3 years old).

If a child is having a tantrum or engaging in behavior that staff feels is a danger to themselves or others, or if they are interfering with staff's ability to care for the other children, administration will be called and parents will be notified. **If more severe issues arise, we will have a meeting with parents and school administration to decide on a further plan of action.**

Staff will always inform you of any behavioral issues so we can form a plan of action together and maintain consistency from home to daycare.

Damages to Daycare Property

If your child intentionally breaks an item while at daycare (i.e. TV, iPad, baby gate, toy, etc.) PARENTS will be asked to pay to replace it. Your child is expected to treat daycare property with as much respect as they would items in their own home.

Community/School Partnerships

Little Renegades Daycare will be working with Giggles and Grins Preschool and Wheeler Central Schools throughout the year. We will have access to the preschool playground and the school gym (when not in use). We may also participate in activities throughout the year, which may include having students come to the daycare to read to your child(ren) or going to the school to do the same. Volunteers may stop by to share pets or other fun activities with us, too. Please notify us if your child has any animal or environmental allergies.

Safety Drills

All daycare students and staff will participate in school wide safety drills. Prior to any safety drills, students will be instructed in the procedures that will need to be followed. Typical safety

drills will include fire drills, tornado drills, bus/van evacuation, school evaluation, lock downs, lock out and reunification.

Miscellaneous Information

- ◆ When communicating with the staff during business hours, please call the Daycare number first (308) 654-3030 or Wheeler Central Schools (308) 654-3273. If there is no answer right away, please leave a message and someone will return your call ASAP.
- ◆ If you have a change in your contracted hours before or after business hours, please call the school at 308-654-3273 or the daycare to leave a message if there is no answer.
- ◆ **A major reason for Little Renegades Daycare is to provide daycare for Wheeler Central teachers and staff, therefore, Wheeler Central teachers and staff take precedence when providing care for their children. Spots are given to teachers and staff first and then filled with patrons outside of the school on a first-come, first-serve basis. Full-time spots also take precedence over part-time needs.**
- ◆ **As a new business, rules are subject to change as the school board sees fit. If you have any questions or concerns, please contact daycare teachers, staff, or administration.**